

HINDS HOSPICE

Job Description

Job Title: Bereavement Support (MSW), Angel Babies
Department: Angel Babies
Reports To: Director of Psychosocial and Bereavement, Merced
FLSA Status: NonExempt, Full-Time
Compensation: Grade 8

SUMMARY

The bereavement support staff works in the Psychosocial and Bereavement Office in providing support to grieving families.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Follows and adheres to all Hinds Hospice Safety Policies.

Provides bereavement risk assessments and supportive interventions to those experiencing the loss of a loved one.

Participates in the development of the plan of care based on psychosocial factors and identifies specific problems and interventions.

Makes home visits, as needed and phone calls to provide supportive care to the bereaved.

Makes follow up phone calls and appropriate referrals as needed.

Documents all home visits, telephone calls, and staff communications.

Assists hospice team in understanding psychosocial and cultural factors relating to patient's terminal status and family strengths/weaknesses as pertains to anticipator grief

Adheres to Agency policies regarding, suicidal ideation, APS and CPS reporting rules.

Assesses for high risk bereavement issues and maintains appropriate daily activity reporting and record keeping.

Assists in special activities including provision of intermittent in-services.

Participates in promoting an awareness of Hinds Hospice in the community.

Abides by personnel policies, assists with departmental services, and participates in performance improvement activities.

Organizes and facilitates Angel Babies' Spanish speaking support group.

Manages and completes bereavement telephone calls for Hinds Hospice Bereavement Program and Children's Hospital Central California.

Job Description: Bereavement Support (MSW), Angel Babies

Attends community meetings and conferences when authorized.

Acts as a representative of Hinds Hospice in the community. Interprets the organizational policies to other health organizations, agencies and social workers in the community.

Prepares patient/family assessment, plans of care and referral forms.

Observes all safety requirements as outlined in the Injury and Illness and Prevention Program.

Maintains a professional appearance of self and working area: following policies & dress code exhibiting appropriate behavior with guests and clients, i.e. courteous, thoughtful and professional at all time.

Provides support to clinical staff as needed.

SUPERVISORY RESPONSIBILITIES

None

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and be compliant with respect to nondiscrimination under the Hinds Hospice Corporate Compliance Policy and Policy 2010 of the Personnel Policy & Procedures Manual.

Additionally, the individual must be able to care for patients regardless of race, color, religion, sex (including pregnancy, childbirth, or related medical conditions), national origin, ancestry, age, physical disability, mental disability, medical condition, veteran status, marital status, sexual orientation, or any other consideration made unlawful by federal, state or local laws. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Master's degree (MSW.) from a School of Social Work accredited by the Council on Social Work Education or equivalent combination of education and experience. Demonstrated ability to work with health team personnel.

LANGUAGE SKILLS

Ability to read, analyzes, and interprets general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups or managers, clients, customers, and the general public. Demonstrated ability to write in a clear, understandable and concise manner. Bilingual Spanish required

Job Description: Bereavement Support (MSW), Angel Babies

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

Own a car and have a valid California driver’s license. Have proof of auto insurance. Have a satisfactory report of pre-employment medical examination.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and taste or smell. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Must be able to drive distances when necessary.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet and conditions are such that are found in an office or hospital and home environment.

NEEDED ACCOMODATIONS:

ACKNOWLEDGEMENT

I have read and understand the above job description and provisions in accepting this position. I accept the above requirements and conditions of this position and I

